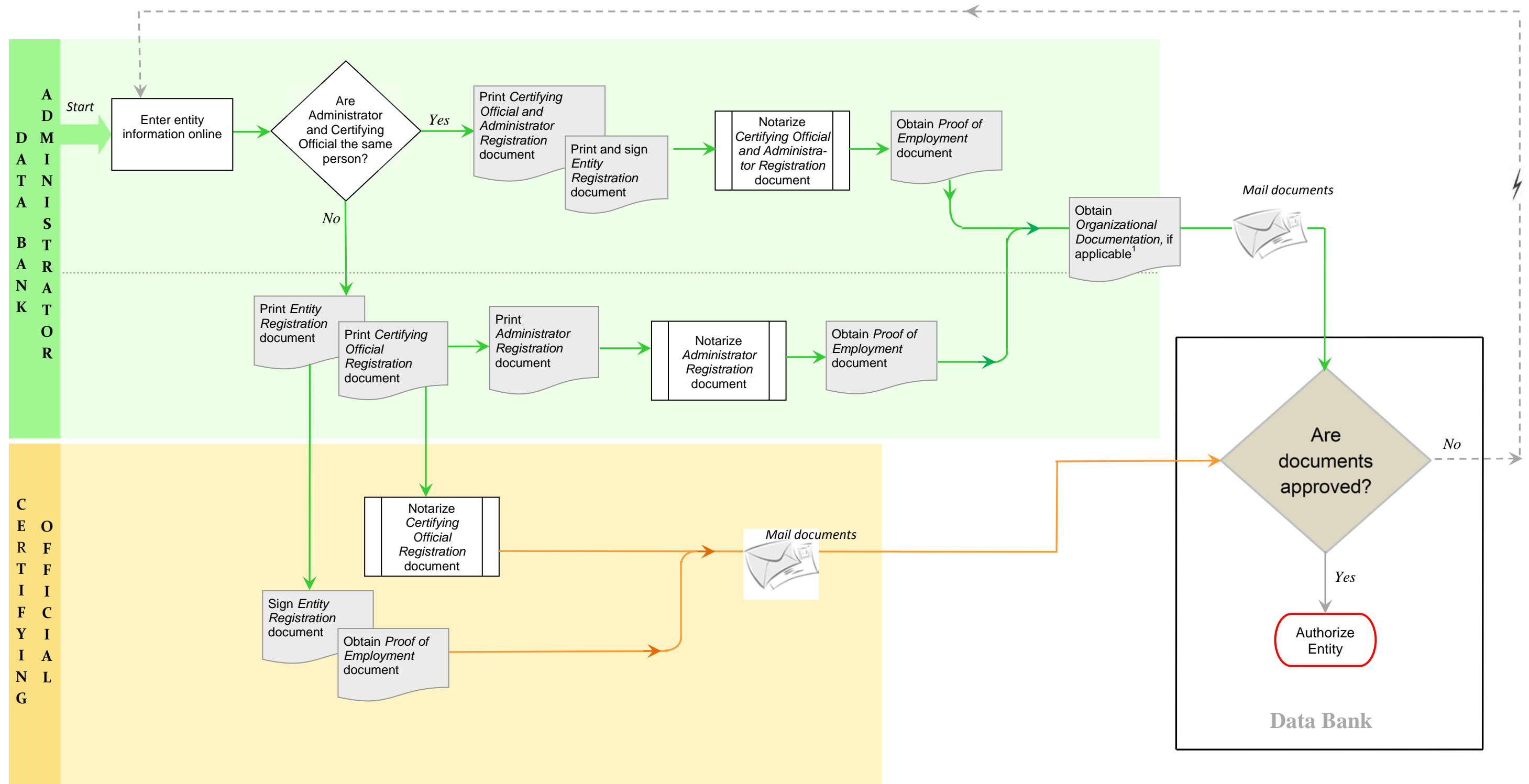


# First-Time Entity Registration

## THE DATA BANK E-AUTHENTICATION PROCESS



NOTE: Both the Certifying Official and Administrator must complete and notarize documents at first registration. If the Administrator and Certifying Official are the same person, then only the Administrator activities above the dotted line need be performed.

NPDB-04802.01.01



<sup>1</sup> If your organization has been in business for less than one year, obtain a copy of a copy of your organization's license to conduct business in your state or articles of incorporation.

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